

**DIOCESE OF DES MOINES**  
**Catholic Schools Policies/Regulations**

**STAFF PERSONNEL**

**Adult Supervision with School Activities/Programs**

It shall be the policy of the Diocesan Catholic Schools Office, under the aegis of the Bishop, that all school programs and activities follow the Diocesan regulation (463.1) concerning adult supervision for the safety and protection of all students.

Policy Adopted: May 17, 1999  
Policy Revised: January 21, 2019  
July 30, 2021

**Adult Supervision with School Activities/Programs  
Regulation 463.1**

Supervision of program/activity participants is a serious responsibility; therefore, each school must determine at what age one can serve as a supervisor and how many supervisors are necessary for the various types of programs and activities.

Due to the differing purposes of the various school activities, the following are required:

- 1) School activities on parish/school property should have a minimum of two adults present on site. However, depending upon the age and number of students involved, as well as the planned activity, there may be a need to increase the number of supervisors.
- 2) All chaperones must be 21 years of age or older.
- 3) School activities off parish/school property should have a minimum of one chaperone per eight participants. There are two exceptions to the required number of chaperons for offsite activities:
  - If the management of the offsite activity assures the school administration that it will provide supervision in addition to the teacher or sponsor, the requirement of one to eight may be altered.
  - The school administration may determine the appropriate number of supervising adults based on the type of event, location and risk to students for athletic and/or extracurricular activities.
- 4) Some activities may require the presence of trained medical personnel.
- 5) All supervisors should be informed of their responsibilities and receive any necessary training prior to their service.

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